

RECOMMENDATION FOR ROMANCE LANGUAGES DEPARTMENT SCHOLARSHIPS

Department of Romance Languages
 University of Oregon
 Eugene, OR 97403

Scholarship(s) for Which Applying:

Instructions to Applicant: Please complete the information requested below and give this form to an appropriate person who is familiar with your educational background and abilities. **Please type or print.**

STUDENT NAME: _____

STUDENT NUMBER: _____ MAJOR: _____

Under the Federal law entitled the Family Educational Rights and Privacy Act of 1974 and the University of Oregon Student Record Policy, registered students are given the right to inspect their records, including letters of recommendation. Opinion is divided whether letters open to review are more helpful in assessing a student's potential than those which are not. Should you wish to waive your right to access to this evaluation, you may do so by signing the waiver below. In any case all evaluations will be carefully considered.

I expressly waive any rights I might have to access to this recommendation under the Family Educational Rights and Privacy Act of 1974, the University of Oregon Student Record Policy, or any other law, regulation or policy. I understand that the University of Oregon does not require me to execute this waiver and is willing to review my application whether or not I sign it.

DATE: _____ SIGNATURE: _____

To Person Making Evaluation: As required by the Family Educational Rights and Privacy Act of 1974 and the University of Oregon Student Record Policy, a student may elect either to waive or not to waive the privilege of viewing this recommendation form. If the student has not signed the above waiver you should consider this form to be non-confidential.

Return this form directly to the department named above. If you need room for additional comments please feel free to attach an additional page.

To be completed by recommender:

1) How long and in what capacity have you known the applicant? _____

2) Please rate the applicant in relation to other students you have known in the same field in recent years by choosing the most representative number for each characteristic (5 - 1 or No basis for Judgment). If you wish, you may add comments you think would be helpful.

	No Basis for Judgment	Exceptional 5	Above Average 4	Average 3	Below Average 2	Poor 1
Academic Performance						
Intellectual Potential						
Communication Skills in Applicant's Language						
Communication Skills in Major Language(s)						
Self-Discipline & Motivation						
Judgment & Maturity						
Adaptability & Resourcefulness						

Strongly recommend _____

Recommend with reservations _____

Recommend _____

Do not recommend _____

(See reverse)

3) Please provide detailed information you feel would be of help for assessing the applicant's qualifications for this scholarship.

REFERENCE SIGNATURE:	_____	DATE	_____
PRINTED NAME:	_____	TITLE	_____
INSTITUTION:	_____	PHONE	_____
ADDRESS:	_____ _____		

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